



x – planned    **x** – finished

No	Activities, <i>cont'd</i>	2004													
		2003	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sep.	Oct.	Nov	Dec.
4.	<b>The course delivery</b>						x								
4.1.	Course supervision						x								
4.2.	Evaluation of the course						x								
5.	<b>Project management activities</b>	x x x x	x x x x	x x x x	x x x x	x x x x	x x x x	x x x x	x x x x	x x	x				
5.1.	Operational project team meetings	x x	x x	x x	x x	x x	x x	x x	x x	x x					
5.2.	Local media activities for the project promotion				x x x x	x x x x									
5.3.	Writing project progress report				x										
5.4.	Writing final project report for the first phase							x x							
5.5.	Writing draft project proposal for the second phase							x	x						

The second phase																
1.	<b>Designing the second course of continuing education: Public Health Management and Information System</b>												x x	x x		
1.1.	Definition of the content - themes												x			
1.2.	Definition of key words												x			
1.3.	Identification of the course objectives												x			
1.4.	Preparation of teaching material												x	x		
1.5.	Definition of teaching methods													x		
1.6.	Specific recommendation for trainers													x		
1.7.	Definition of methods for the course evaluation													x		
1.8.	Searching the literature												x	x x		
2.	<b>Preparation for course delivery</b>													x x		
2.1.	Preparation of power point presentations													x		
2.2.	Preparation of tests for participants evaluation													x		
2.3.	Finalization of the course program													x		
2.4.	Sending invitations to participants from 4 regions													x		
3.	<b>The course delivery</b>														x	
3.1.	Course supervision														x	
3.2.	Evaluation of the course														x	
4.	<b>Regional activities</b>														x x x x	x x x x
4.1.	Networking among field teams through Forum for discussion														x	x x x x
4.2.	Working on public health needs assessment as preparation for the course: Healthy Plan- <i>it</i> <sup>TM</sup>														x x	x x
4.3.	Gaining access to new sources of funding														x x x x	x x x x
5.	<b>Project management activities</b>									x x x x	x x	x	x	x x x x	x x x x	
5.1.	Clarifying Memorandum of Understanding: OSI, MoH, School of Medicine, School of Public Health												x	x		

x – planned    **x** – finished

No	Activities, <i>cont'd</i>	2003	2004													
		Dec.	Jan.	Feb.	March	May	April	June	July	Aug.	Sep.	Oct.	Nov.	Dec.		
5.	<b>Project management activities, <i>cont'd</i></b>										<b>x x x x</b>	<b>x x</b>	<b>x x x x</b>	<b>x x x</b>	<b>x x x x</b>	<b>x x x x</b>
5.2.	Operational project team meetings										x x	x	x x	x	x x	x x
5.3.	Working on development of the Web presentation of the project and the Forum for discussion										<b>x x x x</b>	<b>x x</b>	<b>x</b>	<b>x x</b>	<b>x x x x</b>	<b>x x x x</b>
5.4.	Local media activities for the project promotion													<b>x x x x</b>	<b>x x x x</b>	
5.5.	Working on the justification of the project Action Plan under the supervision of CDC-SMDP staff											<b>x x</b>	<b>x</b>			
5.6.	Consultations with CDC-SMDP												<b>x</b>	<b>x x</b>	<b>x x</b>	
5.7.	Field visits to empower the project activities in 4 regions (project coordinator, assistant project coordinator and project secretary)													<b>x x x</b>		
5.8.	Writing project progress report for the second phase and draft project proposal for the third phase															<b>x</b>

## Work plan and schedule of activities (2005-2006)

x – planned    **x** – finished

No	Activities	2005				2006			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4
	<b>The second phase, <i>cont'd</i></b>								
1.	<b>Regional activities</b>	<b>x x x</b>	<b>x x x</b>						
1.1.	Networking among field teams through Forum for discussion	x x x	x x x						
1.2.	Working on public health needs assessment as preparation for the course: Healthy Plan- <i>it</i> <sup>TM</sup>	x x							
1.3.	Drafting Regional Public Health Strategy in consultation with core project team	x	x x						
1.4.	Marketing and advocacy of the project among community stakeholders	x x x	x x x						
2.	<b>Working on the third course of continuing education: Healthy Plan – <i>it</i><sup>TM</sup></b>	<b>x x x</b>	<b>x</b>						
2.1.	Translation of CDC-SMDP course material	x x							
2.2.	Identification of the course objectives and program		x						
2.3.	Selection of teaching material for 3 days course		x						
2.4.	Specific recommendation for trainers		x						
2.5.	Consultation with CDC-SMDP staff	<b>x x x</b>	<b>x</b>						
3.	<b>Preparation for course delivery</b>		<b>x</b>						
3.1.	Preparation of power point presentations		x						
3.2.	Preparation of tests for participants evaluation		x						
3.3.	Sending invitations to participants from 4 regions		x						

x – planned    **x** – finished

No	Activities of the second phase, <i>cont'd</i>	2005				2006			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>3.</b>	<b>The course delivery</b>		<b>x</b>						
3.1.	Course supervision in collaboration with CDC-SMDP staff		<b>x</b>						
3.2.	Evaluation of the course in collaboration with CDC-SMDP staff		<b>x</b>						
<b>4.</b>	<b>Project management activities, <i>cont'd</i></b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>		
4.1.	Operational project team meetings	x	x	x	x	x	x		
4.2.	Maintaining and facilitating the Web presentation of the project and the Forum for discussion	x	x	x	x	x	x		
4.3.	Local media activities for the project promotion	x	x	x	x	x	x		
4.4.	Consultations with CDC-SMDP	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>		
4.5.	Field visits to supervise the project activities in 4 regions (project coordinator, assistant project coordinator and project secretary)			x					
4.6.	Writing final project report for the second phase						x		
4.7.	Writing draft project proposal for the third phase						x		

<b>The third phase</b>									
<b>1.</b>	<b>Regional activities</b>				<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>	<b>x</b>
1.1.	Networking among field teams through Forum for discussion				x	x	x	x	x
1.2.	Finalizing Regional Public Health Strategies					x	x		
1.3.	Presentation of regional strategies and consensus development among regional stakeholders						x		
1.4.	Selection of the problem for small project development using Healthy Plan – <i>i<sup>TM</sup></i> or TQM method (depending on local needs and preferences of regional teams)						x	x	
1.5.	Consultations with the core project team regarding small regional projects and drafting proposals						x	x	x
1.6.	Implementation of small regional projects								x
1.7.	Marketing and advocacy of the project among community stakeholders				x	x	x	x	x
<b>2.</b>	<b>Working on the third course of continuing education: Total Quality Management (TQM)</b>				<b>x</b>	<b>x</b>			
2.1.	Translation of CDC-SMDP course material				x	x			
2.2.	Identification of the course objectives and program					x			
2.3.	Selection of teaching material for 3 days course					x			
2.4.	Specific recommendation for trainers					x			
2.5.	Consultation with CDC-SMDP staff				<b>x</b>	<b>x</b>			

x – planned    ~~x~~ – finished

No	Activities of the third phase, <i>cont'd</i>	2005				2006			
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4
3.	<b>Preparation for course delivery</b>				x x				
3.1.	Preparation of power point presentations				x				
3.2.	Preparation of tests for participants evaluation				x				
3.3.	Sending invitations to participants from 4 regions				x				
3.	<b>The course delivery</b>				x				
3.1.	Course supervision in collaboration with CDC-SMDP staff				x				
3.2.	Evaluation of the course in collaboration with CDC-SMDP staff				x				
4.	<b>Working on the third course of continuing education: Communication and Marketing for Regional Public Health</b>					x x			
4.1.	Translation of CDC-SMDP course material					x x			
4.2.	Identification of the course objectives and program					x			
4.3.	Selection of teaching material for 3 days course					x			
4.4.	Specific recommendation for trainers					x			
4.5.	Consultation with CDC-SMDP staff					x x			
5.	<b>Preparation for course delivery</b>						x x		
5.1.	Preparation of power point presentations						x		
5.2.	Preparation of tests for participants evaluation						x		
5.3.	Sending invitations to participants from 4 regions						x		
6.	<b>The course delivery</b>						x		
6.1.	Course supervision in collaboration with CDC-SMDP staff						x		
6.2.	Evaluation of the course in collaboration with CDC-SMDP staff						x		
7.	<b>Project management activities, <i>cont'd</i></b>				x x x	x x x	x x x		
7.1.	Operational project team meetings				x x x	x x x	x x x		
7.2.	Maintaining and facilitating the Web presentation of the project and the Forum for discussion				x x x	x x x	x x x		
7.3.	Clarifying small regional projects						x		
7.4.	Local media activities for small projects marketing				x x x	x x x	x x x		
7.5.	Collaboration with CDC-SMDP				x x x	x x x	x x x		
7.6.	Field visits to supervise the project activities in 4 regions (project coordinator, assistant project coordinator and project secretary)				x	x			
7.7.	Writing final project report for the third phase						x		