Project

COMMUNITY HEALTH - DEVELOPMENT AND IMPLEMENTATION OF LOCAL PUBLIC HEALTH STRATEGIES 2003 – 2006

Work plan and schedule of activities (2003-2004) x - planned x - finished

× P		2003	2004											
No	Activities	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sep.	Oct.	Nov.	Dec.
	The first phase													
1.	Implementation of the initial project activities	хх	XXXX	xxxx	XXXX	XXXX	XXXX	xxxx						
1.1.	Meeting with Fund for an Open Society to establish	X												
	criteria for the selection of 4 regions													
1.2.	Selection of 4 regions according to criteria	Х												
1.3.	Distribution of written information to the regional		Х	x x x x										
	Institutes of Public Health (IPH) of selected regions													
	and oral communication													
1.4.	Field visits to the selected regions (project				XXX	Х								
	coordinator, assistant project coordinator and													
	project secretary)													
1.5.	Establishing regional PH teams consisting of 8 PH				XXXX	XXXX								
4.	professionals in 4 regions													
1.6.	Regional project advocacy among relevant				XXXX	XXXX	XXXX	XXXX						
	partners in the community													
2.	Designing the first course of continuing		XXXX	XXXX	XXXX									
	education: Public Health, Policy for Health and													
2.1.	Public Health Strategy Definition of the content - themes		хх											
2.1.	Definition of the content - theries Definition of key words		XX											
2.2.	Identification of the course objectives		XX											
2.4.	Preparation of the course objectives Preparation of teaching material		XX	xxxx										
2.4.	Definition of teaching methods				хх									
2.6.	Specific recommendation for trainers			XXXX	XX									
2.7.	Definition of methods for the course evaluation				XXXX									
2.7.	Searching the literature		XXXX	XXXX	XXXX									
3.	Preparation for course delivery		^ ^ ^ X	X X X X	XXXX	х								
3.1.	Preparation of power point presentations					X								
3.1.	Preparation of fests for participants evaluation				XXXX	X								
3.2.	Finalization of the course program				-	٨			-					
					Х									
3.4.	Sending invitations to participants from 4 regions			<u> </u>	X									

x - planned x - finished

<u>x – p</u>	lanned x – finished													
		2003												
No	Activities, cont'd	Dec.	Jan.	Feb.	March	April	May	June	July	Aug.	Sep.	Oct.	Nov	Dec.
4.	The course delivery					Х			-					
4.1.	Course supervision					Х								
4.2.	Evaluation of the course					Х								
5.	Project management activities	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	xxxx	хх	х			
5.1.	Operational project team meetings	х х	х х	х х	х х	х х	х х	х х	х х					
5.2.	Local media activities for the project promotion				XXXX	xxxx								
5.3.	Writing project progress report				Х									
5.4.	Writing final project report for the first phase						хх							
5.5.	Writing draft project proposal for the second phase						Х	Х						
	, , , , , , , , , , , , , , , , , , , ,											_1		
	The second phase													
1.	Designing the second course of continuing											хх	хх	Т
١.	education: Public Health Management and											^ ^	^ ^	
	Information System													
1.1.	Definition of the content - themes											Х		
1.2.	Definition of key words											X		
1.3.	Identification of the course objectives											X		
1.4.	Preparation of teaching material											X	Х	
1.5.	Definition of teaching methods											, , , , , , , , , , , , , , , , , , ,	Х	
1.6.	Specific recommendation for trainers												X	
1.7.	Definition of methods for the course evaluation												X	
1.8.	Searching the literature											Х	XX	
2.	Preparation for course delivery											, , , , , , , , , , , , , , , , , , ,	хх	1
2.1.	Preparation of power point presentations												X	
2.2.	Preparation of tests for participants evaluation												X	1
2.3.	Finalization of the course program												X	1
2.4.	Sending invitations to participants from 4 regions												Х	1
3.	The course delivery												Х	1
3.1.	Course supervision												X	
3.2.	Evaluation of the course												X	
4.	Regional activities												XXXX	XXXX
4.1.	Networking among field teams through Forum for												X	XXXX
	discussion									1			, ,	
4.2	Working on public health needs assessment as												х х	х х
	preparation for the course: Healthy Plan- <i>if</i> ^{fM}									1				
4.3.	Gaining access to new sources of funding												XXXX	XXXX
5.	Project management activities								xxxx	хх	Х	Х	XXXX	XXXX
<u>5.1.</u>	Clarifying Memorandum of Understanding: OSI,											X	X	
	MoH. School of Medicine. School of Public Health													

x – planned x – finished

		2003		2004												
No	Activities, cont'd	Dec.	Jan.	Feb.	March	May	April	June	July	Aug.	Sep.	Oct.	Nov.	Dec.		
5.	Project management activities, cont'd								XXXX	хх	xxxx	ххх	XXXX	XXXX		
5.2.	Operational project team meetings								х х	X	хх	Х	х х	х х		
5.3.	Working on development of the Web presentation								$x \times x \times x$	хх	Х	ХХ	X X X X	XXXX		
	of the project and the Forum for discussion															
5.4.	Local media activities for the project promotion												X X X X	XXXX		
5.5.	Working on the justification of the project Action										хх	Х				
	Plan under the supervision of CDC-SMDP staff															
5.6.	Consultations with CDC-SMDP											X	X X	X X		
5.7.	Field visits to empower the project activities in 4												XXX			
	regions (project coordinator, assistant project															
	coordinator and project secretary)															
5.8.	Writing project progress report for the second													Х		
	phase and draft project proposal for the third phase															

Work plan and schedule of activities (2005-2006)

							20	005		2006								
No	Activities	Q	Quarter 1 Quarter 2				r 2	Quarter 3	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4					
	The second phase, cont'd																	
1.	Regional activities	Х	Х	Х	Х	Х	Х											
1.1.	Networking among field teams through Forum for discussion	Х	Х	Х	Х	Х	Х											
1.2	Working on public health needs assessment as preparation for the course: Healthy Plan- <i>if</i> TM		Х	Х														
1.3.	Drafting Regional Public Health Strategy in consultation with core project team			Х		Х	Х											
1.4.	Marketing and advocacy of the project among community stakeholders	Х	Х	Х	Х	Х	Х											
<mark>2.</mark>	Working on the third course of continuing education: Healthy Plan – <i>it</i> ^{fM}	Х	Х	Х	Х													
2.1.	Translation of CDC-SMDP course material	Χ	Х															
2.2.	Identification of the course objectives and program			Χ														
2.3.	Selection of teaching material for 3 days course			Χ														
2.4.	Specific recommendation for trainers			Χ														
<mark>2.5.</mark>	Consultation with CDC-SMDP staff	X	Х	X	X													
3.	Preparation for course delivery				Х													
3.1.	Preparation of power point presentations				Х	•												
3.2.	Preparation of tests for participants evaluation				Х	•												
3.3.	Sending invitations to participants from 4 regions				Х				·		·							

x – planned x – finished

•							20	005		2006							
No	Activities of the second phase, cont'd	Q	uarte	r 1	C	uarte	r 2	Quarter 3	Quarter 4	Quarter 1	Quarter 2	Quarter 3	Quarter 4				
<mark>3.</mark>	The course delivery					X											
<mark>3.1.</mark>	Course supervision in collaboration with CDC-SMDP staff					X											
3.2.	Evaluation of the course in collaboration with CDC-SMDP staff					X											
4.	Project management activities, cont'd	Х	Χ	Х	Х	Χ	Х										
4.1.	Operational project team meetings	Х	Χ	Χ	Χ	Χ	Х										
4.2.	Maintaining and facilitating the Web presentation of the project and the Forum for discussion	Х	Х	Х	Х	Х	Х										
4.3.	Local media activities for the project promotion	Х	Χ	Х	Х	Х	Х										
4.4.	Consultations with CDC-SMDP	X	Х	X	X	Х	X										
4.5.	Field visits to supervise the project activities in 4 regions (project coordinator, assistant project coordinator and project secretary)					Х											
4.6.	Writing final project report for the second phase		•			•	Χ										
4.7.	Writing draft project proposal for the third phase						Χ										

	The third phase											
1.	Regional activities		Х	Х	Х	Х	Х	Х	Х	Х	Х	
1.1.	Networking among field teams through Forum for		Х	Χ	Χ	Х	Х	Χ	Х	Χ	Χ	
	discussion											
1.2	Finalizing Regional Public Health Strategies			Χ	Χ	Χ	Χ					
1.3.	Presentation of regional strategies and consensus							Χ				
	development among regional stakeholders											
1.4.	Selection of the problem for small project							Χ	Х			
	development using Healthy Plan – it if or TQM											
	method (depending on local needs and											
	preferences of regional teams)											
1.5.	Consultations with the core project team regarding							Χ	Χ	Χ		
	small regional projects and drafting proposals											
1.6.	Implementation of small regional projects										Χ	
1.7.	Marketing and advocacy of the project among		Χ	Χ	Χ	Х	Χ	Χ	Х	Χ	Χ	
	community stakeholders											
<mark>2.</mark>	Working on the third course of continuing		Х	Х								
	education: Total Quality Management (TQM)											
2.1.	Translation of CDC-SMDP course material		Χ	Χ								
2.2.	Identification of the course objectives and program			Χ								
2.3.	Selection of teaching material for 3 days course			Χ								
2.4.	Specific recommendation for trainers			Χ								
<mark>2.5.</mark>	Consultation with CDC-SMDP staff		 X	X								

x - planned x - finished

P	iarrieu X - Irrisrieu		20	05									20	2006				
No	Activities of the third phase, cont'd	Quarter 1	Quarter 2	Quarter 3	Qı	uarter	4	Qı	uarter	· 1	Qı	uarte	r 2	Quarter 3	Quarter 4			
3.	Preparation for course delivery				Х	Х												
3.1.	Preparation of power point presentations				Χ													
3.2.	Preparation of tests for participants evaluation				Χ													
3.3.	Sending invitations to participants from 4 regions					Χ												
<mark>3.</mark>	The course delivery					X												
3.1.	Course supervision in collaboration with CDC-					X												
	SMDP staff																	
3.2.	Evaluation of the course in collaboration with CDC-					X												
	SMDP staff																	
4 .	Working on the third course of continuing							Х	Х									
	education: Communication and Marketing for																	
	Regional Public Health																	
4.1.	Translation of CDC-SMDP course material							Х	Х									
4.2.	Identification of the course objectives and program								Χ						 			
4.3.	Selection of teaching material for 3 days course								Χ						 			
4.4.	Specific recommendation for trainers								Х						 			
4.5.	Consultation with CDC-SMDP staff							X	X						 			
5.	Preparation for course delivery										Х	Х			 			
5.1.	Preparation of power point presentations										Х				 			
5.2.	Preparation of tests for participants evaluation										Х				 			
5.3.	Sending invitations to participants from 4 regions											X			<u> </u>			
6.	The course delivery											X			 			
<mark>6.1.</mark>	Course supervision in collaboration with CDC-SMDP staff											X						
4.2	Evaluation of the course in collaboration with CDC-											.,			 			
<mark>6.2.</mark>	SMDP staff											X						
7.	Project management activities, <i>cont'd</i>				Х	Х	Х	Х	v	Х	Х	Х	Х					
7.1.	Operational project team meetings				X	Х	Х	Х	Х	Х	Х	X	Х Х					
7.1.	Maintaining and facilitating the Web presentation of				X	X	Х	X	X	X	Х	X	X					
7.2.	the project and the Forum for discussion				^	٨	^	^	٨	٨	^	٨	٨					
7.3.	Clarifying small regional projects											Х						
7.4.	Local media activities for small projects marketing				Х	Х	Х	Х	Х	Х	Х	Х	Х					
7.5.	Collaboration with CDC-SMDP				X	X	X	X	Х	X	X	Х	X					
7.6.	Field visits to supervise the project activities in 4				1		X			X								
	regions (project coordinator, assistant project																	
	coordinator and project secretary)																	
7.7.	Writing final project report for the third phase												Х					